

NATIONAL CERTIFICATE IN SUPERVISION - 2019

Fee Details

- Registration cum Examination Fee is **Rs.10620/-** (Rupees ten thousand six hundred twenty only) inclusive of applicable GST (18%)

Mode of Payment

- Accepted Only Through **DD** (Demand Draft)
- Demand Draft Drawn in favour of "National Productivity Council", payable at Chennai.

Last Date to Apply

- Last Date for Receipt of application is **31st May 2019**.

Exam Schedule



Paper I	5.11.2019(FN)
Paper II	6.11.2019(FN)
Paper III	7.11.2019(FN)
Paper IV	8.11.2019(FN)

Applications may be sent to

The Director

Dr. Ambedkar Institute of Productivity (AIP),
National Productivity Council,
(Under Ministry of Commerce and Industry)
No. 06, Aavin Dairy Road, Ambattur Industrial Estate (North),
Ambattur, Chennai - 600 050

Please visit our website for downloading Prospectus, Application Form, Hall Ticket
& Examination Centre Check Form

www.npcindia.gov.in; www.aipnpc.in

Phone: 044 - 26245629/ 26254904 Mobile: 9994889948

email: rpmgchn.ncs@gmail.com



**Enhance the Managerial Skills of
Managers & Supervisors**

Through

Revised Distance Learning Course

On

**National Certificate in Supervision
2019**



Under Ministry of Commerce and Industry, Govt. of India

Introduction

Supervisors & junior managers play a key role in any organization's growth & development for many reasons, not the least of which is the fact that their main responsibility is creating a link between employees and management. Not only do new managers/ supervisors have a huge impact on the bottom line of most organizations, but they also represent their firms 24 hours a day, 07 days a week, making them business agents for their respective companies in a sense. Successful organizations have learned that success comes to organizations that train and prepare their supervisors in effective leadership skills. The supervisory skills of a supervisor determines the overall performance of the team since the term "supervisors" is said to be "people at or below the top managerial levels who are responsible for the work staff and associated resources". Keeping in view of latest trends in industry, the course has been updated with new topics like TQM, TPM, Six Sigma, Safety etc. in addition to the introduction of two elective papers such as Shop floor management techniques and safety management this year.

NCS - A Way Out

Recognizing the need to educate the Supervisors, both prospective and working, National Productivity Council (NPC), launched a scheme of NCS in 1970. The objective has been to ensure a uniform professional standard in respective supervisory developmental activities. An annual examination is conducted under the scheme and the syllabus primarily concentrates on the practical applications of the theoretical principles. The examination has been widely accepted and at present is being conducted in English and Hindi. So far 75000 candidates registered for the certificate.

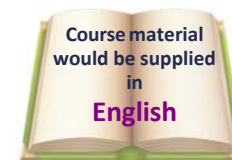
Benefitted Companies

 SPB Ltd.	 NINL	 Cochin Shipyard
 Mitsuba Sical India Ltd.	 APM Terminals India Pvt. Ltd.	 India Japan Lighting Pvt. Ltd.
 Apollo Tyres	 CPCL	 NMDC
 PEC Ltd.	 OHPCL	 Asian Paints
 Whirlpool India Ltd.	 GMR Power	 MRF Ltd.
 F L Smidth	 Hindalco	 Rane Engine Valves Ltd.
 Cement Manufacturing Company Ltd, Etc.,		

Benefits & Salient Features



- ✓ A successful bottom line
- ✓ Better employee retention
- ✓ Improved quality and production
- ✓ The ability to retain competitiveness, etc.,
- ✓ It does not require sparing of employees from routine work
- ✓ Learning is on self-preparation basis



Exam Papers

The examination consists of 4 papers, viz.

- I. Principles of Supervision
- II. Personnel Management & Behavioural Science
- III. Productivity Techniques
- IV. Electives any one of the following
 - A. Works Planning and Control
 - B. Inventory Management
 - C. Plant Maintenance
 - D. Shop floor Management Techniques
 - E. Safety Management



Method of Instruction



- Self-learning from the course material supplied
- Programmed Instruction Methodology adopted
- Facilitate easy learning in a systematic & organized manner
- Programmed Instruction indicates criterion tests for self-assessment

Eligibility Criteria



Qualification Details along with respective Work Experience

• Non-matriculation / Equivalent	7 years
• Matriculation / ITI trade certificate / Equivalent	5 years
• NCVT / Higher Secondary / Equivalent	3 years
• Diploma in any branch	2 years
• Degree in any discipline	1 year